

ARISTOCRAT RANCHETTE WATER PROJECT, INC.
MONTHLY BOARD MEETING
July 1,2020

The meeting was called to order 7:50 P.M.

PRESENT: Board members Taw Tamlin, Esta Langlais, JoDee Shultz-Hancock, Hurshell Malone, Gus Porter, Gabriel Saucedo and Rob Kinion. Administrator/Secretary Brian Filkowski and attorney John Dent. Members present: Dianne Gray, Larry Speer, Chris and Deb Carpenter, Vielka Lujan. Also, present Lori Adams and Andreas Adams

It was determined that there were enough board members present to have a quorum.

A motion was made by Esta Langlais to approve the presented agenda. This motion was seconded by Gabriel Saucedo. This motion passed.

Board Officers were elected as follows:

Hurshell Malone nominated Taw Tamlin to be president. This was seconded by Esta Langlais. The vote was unanimous. Taw Tamlin nominated JoDee Shultz-Hancock to be vice president. This was seconded by Hurshell Malone. The vote was unanimous. Hurshell Malone was appointed treasure by JoDee Shultz-Hancock. This motion was seconded by Esta Langlais and voted for unanimously by the BoD.

A motion was made by Esta Langlais to accept the Reading and Disposal of any unapproved minutes. This motion was seconded by Gabriel Saucedo. This motion passed.

There were some questions on the Financial Report/Presentation of Bills by Hurshell Malone regarding what was included, and what the details would be in future.

A motion was made by Rob Kinion to accept the financial report. This motion was seconded by Hurshell Malone. This motion passed.

OLD BUSINESS:

The administrator reported that Element Engineering has submitted the next phase of the "big picture" to USDA. Response estimated to be back by early fall. Wells are currently in the testing phase.

By-Laws are being completed by Taw Tamlin, Hurshell Malone and Brian Filkowski to be reviewed by the BoD next meeting.

A motion was made by Esta Langlais regarding rate implementation moving forward for August billing and to be announced on the web site, as well as the

new meeting schedule changing to the second Wednesday of the month. This motion was seconded by Rob Kinion. This motion passed.

A motion was made by JoDee Shultz-Hancock that all BoD members be granted view only access to QuickBooks. The motion was seconded by Esta Langlais. That motion passed.

NEW BUSINESS:

Board of Directors procedures and guidelines will be included in the updated by-laws.

The topic of the administrator acting as the secretary was discussed. It was agreed that this subject would be addressed in the future and that the separation of the two positions would be beneficial. It was agreed that Dianne Gray be consulted over the position, or Melissa Roth.

JoDee Shultz-Hancock made a motion that the Administrator be granted his Christmas bonus of \$500.00 and be given a 2% pay raise. This motion was seconded by Hurshell Malone. This motion passed.

ACTION ITEMS CREATED:

- 1. New tap certificates ready for review by President next meeting.**
- 2. Copies of 990's sent to JoDee Shultz-Hancock.**
- 3. Audit needs/requirement to be ascertained and implemented by September meeting.**
- 4. Secretary position to be discussed.**
- 5. New rates implementation.**

ADJOURMENT:

With no further business a motion was made by Hurshell Malone to adjourn. This motion was seconded by Gabriel Saucedo. This motion passed.

SUBMITTED:

Brian Filkowski
Secretary

APPROVED:

